

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 17, 2022  
7:00 p.m**

**A. Call to Order**

President Stevinson called the meeting to order at 7:10 p.m.

**B. Open Public Meeting Notice**

*In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On December 22, 2021, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.*

Eulalia Gillis read the open public meeting notice.

**C. Pledge of Allegiance**

Eulalia Gillis led the Pledge of Allegiance.

**D. Roll Call**

|        |             |     |             |     |               |
|--------|-------------|-----|-------------|-----|---------------|
| Yes    | Ms. Biedron | Yes | Ms. Lamiera | Yes | Mr. Wickizer  |
| Yes    | Mr. Calulo  | Yes | Ms. Nathans | Yes | Mr. Wolkow    |
| Absent | Mr. Casey   | Yes | Mr. Reaves  | Yes | Ms. Stevinson |

**E. Executive Session – 6:00 p.m.**

- Personnel, HIB #146 and #147, Legal, Residency Hearing #002

**Open Public Meeting @ 7:00 p.m.**

**F. Genius Hour Student Presentations**

**Superintendent's Report**

- Enrollment, calendar update 21-22, calendar discussion 22-23
- Thank you: Officer Cooper, Ms. Levin, Mrs. Zugale, Prosecutor Robertson
- Congratulations: Mrs. Lamiera, Mrs. Isello, Mrs. Langon's son, & Paul Fusca
- QSAC
- Vo-Tech, BHS scheduling
- 1/31 BryceStrong Day, wore blue/orange
- Pie the Principal
- Wellness Mtg 3/1, SEL Day 3/11
- Green Team Mtgs 2/2, 2/9 Bedminster Environmental Commission, Watershed workshop for students
- Sustainability Policy - working toward our required PD hours
- Master schedule discussions taking place internally
- COVID-19 cases dropping, new guidance to be released, masks optional beginning 3/7
- Retirements: D. Friedman, A. Burke

**Business Administrator's Report**

- Currently working on budget, I have all the departments' information; awaiting State Aid figures
- We received notification that Governor Murphy's State of the State address has been pushed forward to the 1st week in March
- QSAC - finance section - working on ensuring all documentation is ready for March 15th review
- Ethic disclosures. Please complete, sign, scan and upload onto the website

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 17, 2022  
7:00 p.m**

**G. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. As tonight's meeting is being held virtually, please see the directions on our District's website which specify the manner in which questions and comments may be communicated to the BoE.*

- None

**H. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- January 4, 2022 Executive Session Minutes
- January 4, 2022 Regular Meeting Minutes

Motion to approve **Items H.** moved by Ms. Nathans, seconded by Ms. Stevinson

|        |             |         |             |         |               |
|--------|-------------|---------|-------------|---------|---------------|
| Yes    | Ms. Biedron | Yes     | Ms. Lamiera | Yes     | Mr. Wickizer  |
| Yes    | Mr. Calulo  | Yes     | Ms. Nathans | Abstain | Mr. Wolkow    |
| Absent | Mr. Casey   | Abstain | Mr. Reaves  | Yes     | Ms. Stevinson |

**I. Task Groups**

- Negotiations Committee – Suzie Stevinson
  - 1st meeting was very productive
- Somerset Hills School District – Sarah Nathans
  - School Law talks about negotiations and contracts; sports; senior completing college applications end of April - Fashion Show; district calendar
- Wellness Committee - Jennifer Giordano
- Technology Committee - Stephen Calulo
  - Revising classlink, trying to find better ways for teachers to work through their classes
- Security/Safety Ad Hoc - Giovanna Lamiera
  - No report
- Child Care - Gabriel Wickizer
  - No report

**Delegate/Representative Appointments**

- New Jersey School Boards Association - Christy Bierdron
  - Semi-annual delegate assembly May 14th at Mercer County College; County Association meeting on May 12th at Vo-tech
- Somerset Hills Municipal Alliance - Howard Wolkow
  - No report
- PTO – Giovanna Lamiera
  - Spring Fling April 1st; PTO election if any interest March - voted in May

**BUSINESS**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 17, 2022  
7:00 p.m**

**Shared Service Custodial Agreement**

J.1 a custodial shared services agreement with the Township of Bedminster effective January 1, 2022 through December 31, 2022.

**Statement of Assurance**

J.2 the School Safety and Security Plan Annual Review statement of assurance.

**Tuition Contracts**

J.3 the out-of-district contract for student #319496 to attend The Center School in Somerset, NJ effective on or about January 31, 2022 through June 30, 2022 at the total cost of \$37,576.80.

J.4 the out-of-district contract for student #315919 to attend The Center School in Somerset, NJ effective on or about January 31, 2022 through June 30, 2022 at the total cost of \$37,576.80.

**Facilities Use Request**

J.5 the following facility requests:

| <b>Organization</b>      | <b>Event</b>                          | <b>Room(s) Requested</b> | <b>Usage date(s) and time(s)</b>                        |
|--------------------------|---------------------------------------|--------------------------|---|
| Pack 1749                | Pinewood Derby                        | Cafetorium               | 10:30am - 5:00pm on 2/12/2022                           |
| Middle School            | Winter Wonderland 'Fun Night'         | Cafetorium/Gym           | 6:30pm - 9:30pm on 2/25/2022                            |
| Somerset Hills Ball Club | T-ball, Baseball and Softball Clinics | Cafetorium               | 10:00am - 12:00pm on 2/26/2022                          |
| Bedminster Recreation    | Adult Indoor Volleyball               | Gym                      | 7:00pm - 9:30pm on 3/8/2022 - 5/31/2022 (Tuesdays only) |
|                          | Kids Cooking                          | Room 262                 | 3:35pm - 4:45pm on 3/14/2022 - 4/18/2022 (Mondays only) |
|                          | Clay and Crayola Magic                | Room 241                 | 3:35pm - 5:05pm on 3/15/2022 - 6/7/2022 (Tuesdays only) |
| Middle School            | Play Dress Rehearsal                  | Cafetorium               | 12:00pm - 5:00pm on 4/23/22 and 4/30/22                 |

**2021-2022 HCESC Contract - RBT**

J.6 a contract with the Hunterdon County Educational Services Commission (HCESC) providing paraprofessionals for the 2021-2022 school year adding Registered Behavior Technician (RBT) certification.

**Auditing Services**

J.7 a contract with Scott Clelland, CPA of Wiss & Company LLP, to conduct an audit calculation of the A41, A42 and Resource tuition for the 2020-2021 school year at Bernards High School at the total cost of \$7,500.00 which will be equally split by the Somerset Hills School District and the Bedminster Township School District.

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 17, 2022  
7:00 p.m**

**NJDOE Non-Public Program**

J.8 the following non-public allocations from the NJDOE for the 2021-2022 school year:

- Chapter 192: \$4,479.00
- Chapter 193: \$14,439.00

J.9 the reimbursement of fingerprinting expenses for new board member, Gabriel Wickizer, in the amount of \$66.50.

**2021-2022 Calendar**

J.10 the change to the 2021-2022 school calendar on March 17, 2022 from an early dismissal to a delayed opening.

**Policy**

J.11 the **first reading** of the following policy:

| Number | Description          | Action |
|--------|----------------------|--------|
| P 3233 | Political Activities | R      |

\* A - Abolished; N - New; R - Revised

**2021-2022 Music and Drama Service Providers**

J.12 the following volunteers for the school play:

| Provider       | Activity           |
|----------------|--------------------|
| Emily Bengels  | Music              |
| Don Schlachter | Lighting and Sound |
| Alex Ridder    | Set Design         |

J. agenda items J.1 through J.12

Motion to approve **Items J.** moved by Ms. Lamiera, seconded by Mr. Reaves

|        |             |     |             |     |               |
|--------|-------------|-----|-------------|-----|---------------|
| Yes    | Ms. Biedron | Yes | Ms. Lamiera | Yes | Mr. Wickizer  |
| Yes    | Mr. Calulo  | Yes | Ms. Nathans | Yes | Mr. Wolkow    |
| Absent | Mr. Casey   | Yes | Mr. Reaves  | Yes | Ms. Stevinson |

**K. FINANCE**

Finance & Facilities Committee Report - Howard Wolkow

- 2/15 roof done some punch list items; Room 315 conversion for P/E, LRFP, projects for 22-23 and tiling

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2021-2022 Financial Reports**

K.1 the Report of the Secretary for December 2021 and January 2022 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Interim Business Administrator/Board Secretary, certifies

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 17, 2022  
7:00 p.m**

that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for December 2021 and January 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2020-2021 fiscal year.

It is recommended that the Treasurer's Report for December 2021 and January 2022 be accepted and filed.

**2021-2022 Invoices-General Agency Account**

K.2 the invoices presented for payment totaling \$2,369,835.06 from the General Agency Account from January 5, 2022 through February 16, 2022.

| Fund                 | Amount                |
|----------------------|-----------------------|
| (10) General Fund    | \$2,175,945.26        |
| (12) Capital Outlay  | \$157,221.07          |
| (20) Special Revenue | \$ 36,668.73          |
| <b>Total</b>         | <b>\$2,369,835.06</b> |

**2021-2022 Invoices-Student Activities Account**

K.3 the invoices presented for payment totaling \$3,064.15 from the Student Activities Account from January 1, 2022 through February 12, 2022.

**2021-2022 Invoices-Food Service Account**

K.4 the invoices presented for payment totaling \$28,186.51 from the Food Service Account from January 1, 2022 through February 12, 2022.

**2021-2022 Transfers**

K.5 transfers totaling \$67,160.00 from January 1, 2022 through February 12, 2022, as per the monthly transfer report.

**Roof Contractor Payment**

K.6 application 002 from Weatherproofing Technologies for the Bedminster Township School Roof Replacement in the amount of \$129,797.27.

K. agenda items K.1 through K.6

Motion to approve **Items K.** moved by Mr. Wolkow, seconded by Ms. Stevinson

|        |             |     |             |     |               |
|--------|-------------|-----|-------------|-----|---------------|
| Yes    | Ms. Biedron | Yes | Ms. Lamiera | Yes | Mr. Wickizer  |
| Yes    | Mr. Calulo  | Yes | Ms. Nathans | Yes | Mr. Wolkow    |
| Absent | Mr. Casey   | Yes | Mr. Reaves  | Yes | Ms. Stevinson |

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 17, 2022  
7:00 p.m**

**L. PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report – Stephen Calulo

- 7th and 8th grade events, masking, retirements - all covered by Superintendent Giordano in her report

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Bilingual/ESL Program Plan**

L.1 the Bilingual/ESL Three Year Program plan for school years 2021 through 2024.

Motion to approve **Items L.1** moved by Mr. Wickizer, seconded by Ms. Lamiera

|        |             |     |             |     |               |
|--------|-------------|-----|-------------|-----|---------------|
| Yes    | Ms. Biedron | Yes | Ms. Lamiera | Yes | Mr. Wickizer  |
| Yes    | Mr. Calulo  | Yes | Ms. Nathans | Yes | Mr. Wolkow    |
| Absent | Mr. Casey   | Yes | Mr. Reaves  | Yes | Ms. Stevinson |

L.2 rescind the Bilingual/ESL Three Year Program plan for school years 2020 through 2023 that was approved January 4, 2022.

**Student Technician**

L.3 Erik Johnsen as Student Technicians for the 2021-2022 School Year at the rate of \$13.00 per hour starting January 1, 2022 through June 30, 2022, with total hours not to exceed 60 hours.

**Newly Hired Teachers/Substitute(s)**

L.4 the following newly hired staff per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5:

| Name             | Position                   | Salary                                 | Anticipated start date |
|------------------|----------------------------|--|------------------------|
| Ryan McCoy       | Leave Replacement Teacher  | \$58,900.00, BA Step 1 (prorated)      | January 10, 2022       |
| Lesly Parra      | Part-time Paraprofessional | \$15,575.87, Step 8, .6 FTE (prorated) | January 26, 2022       |
| Karolina Zerjav  | Part-time Paraprofessional | \$15,575.87, Step 8, .6 FTE (prorated) | March 3, 2022          |
| Gabrielle Titone | Leave Replacement Teacher  | \$59,400.00, BA Step 2 (prorated)      | March 10, 2022         |

L.5 the following substitute teachers for the 2021-2022 school year, per the substitute salary guide:  
Corrie Hutchinson Kennedy, Olivia Starr

**Student Services/Contract(s)**

L.6 Homecare Therapies dba Horizon Healthcare Staffing to provide daily nurse services for student #291214 until PG Chambers School re-opens at \$60.00 per hour starting on or about January 4, 2022.

**Home Instruction**

L.7 LearnWell at High Focus Center to provide instruction for student #251153 starting on or about January 5, 2022, at the rate of \$47.50 per hour for 10 hours per week through on or about January 26, 2022.

**BEDMINSTER BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**February 17, 2022**  
**7:00 p.m**

L.8 The Learning Center at Four Winds Hospital to provide instruction for student #251011 starting on or about January 28, 2022 at the rate of \$60.00 per hour for 10 hours per week for approximately 3 weeks.

**Workshops**

L.9 staff for the workshops listed:

| NAME               | DATE                  | TITLE   | COST  |
|--------------------|-----------------------|---|---|
| Barbara Alfieri    | 1/26/2022             | NJSACC Symposium on Evidence-Based Practices in Afterschool and Summer Learning Programs; virtual | \$75.00 Registration  |
| Tom Notte          | 2/14/2022 - 2/15/2022 | Shape NJ Annual Convention; Long Branch, NJ   | \$264.00 Registration; \$76.30 Mileage  |
| Jenna Thomas       | 2/14/2022 - 2/15/2022 | Shape NJ Annual Convention; Long Branch, NJ   | \$264.00 Registration; \$76.30 Mileage  |
| James Puglia       | 2/21/2022 - 3/21/2022 | Vex IQ Training; online   | \$599.00 Registration   |
| Stephen Lemoine    | 3/4/2022              | Integrated Pest Management (IPM) Training; Washington, NJ   | \$0 Registration  |
| Lucy Ragoza        | 3/9/2022 & 3/16/2022  | Constructing Reading Comprehension: A Blueprint and Instructional Tools Provided; virtual         | \$90.00 Registration  |
| Keith Schoch       | 3/14/2022 - 3/15/2022 | Tri-State Camping Conference; Atlantic City, NJ   | \$0 Registration  |
| Regan Lakritz      | 3/16/2022 & 3/17/2022 | Conference for School-Based Occupational Therapists; virtual                                      | \$489.00 Registration   |
| Barbara Alfieri    | 4/28/2022             | ASCD/NJASCD Whole Child Conference; virtual   | \$0 Registration  |
| Elena Garcia-Albea | 5/26/2022 - 5/30/2022 | Association for ABA Annual Convention; Boston, MA   | \$370.00 Registration; \$191.00 Membership; \$85.00 CE; \$174.00 Hotel + hotel fees/taxes |

**2021-2022 Stipends**

L.10 the following stipend being offered for the 2021-2022 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019, through June 30, 2023.

| BEDMINSTER SCHOOL 2021-2022 EXTRA-CURRICULAR ACTIVITIES |               |                      |                    |                           |
|---|---------------|----------------------|--------------------|---------------------------|
| Activity Title  | Activity Type | Name of Staff Member | Number of Sessions | Individual Stipend Amount |
| <b>CLUBS &amp; ADVISORS</b>                             |               |                      |                    |                           |
| Writer's Workshop                                       | Club          | Isello               | 20                 | \$1,042.00                |
| Concert Monitor   |               | (Grant) Griffin      | 2                  | \$113.66                  |
| 8th Grade Trip Chaperone                                |               | Biletski             |                    | \$552.00                  |

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 17, 2022  
7:00 p.m**

|                                  |  |              |  |          |
|----------------------------------|--|--------------|--|----------|
| Graduation Music                 |  | Lefurge      |  | \$371.00 |
| Scenery Art Club                 |  | Lefurge      |  | \$670.00 |
| Scenery Art Club                 |  | Hershkowitz  |  | \$446.00 |
| Concert Monitor                  |  | White        |  | \$401.00 |
| Cooking Club Section 2 - Grade 3 |  | Kolodziejski |  | \$550.00 |

- L.11 the following staff for Parent Pickup at \$8.00 per day for the month of January 2022:  
Patricia Leonti, Anvita Negi, Regan Lakritz, Barbara Alfieri

**Retirements**

- L.12 the retirement of the following staff and thank you for the dedicated service to the students of Bedminster Township School:

| Name            | Position         | Effective date of Retirement |
|-----------------|------------------|------------------------------|
| Andrea Burke    | Teacher          | April 17, 2022               |
| Debbie Friedman | Speech Therapist | June 30, 2022                |

**Revisions/Salary Adjustment**

- L.13 movement on the guide for Lucy Ragoza from MA Step 19 (\$89,980) to MA+30 Step 20 (\$96,325) effective September 1, 2022 through June 30, 2023 per the terms and conditions of the contract in effect from July 1, 2019 through June 30, 2023.

**Agreement**

- L.14 the sidebar agreement for paraprofessionals between the Bedminster Board of Education and the Bedminster Education Association for the 2021-2022 school year.

**Curriculum**

- L.15 the following book adopted for Middle School level curriculum: Animal Farm
- L.16 go into Executive Session at 6:30 pm at the next regularly scheduled meeting of the Board on March 22, 2022.
- L. agenda item L.2 through L.16

Motion to approve **Items L.** moved by Mr. Wickizer, seconded by Ms. Lamiera

|        |             |     |             |     |               |
|--------|-------------|-----|-------------|-----|---------------|
| Yes    | Ms. Biedron | Yes | Ms. Lamiera | Yes | Mr. Wickizer  |
| Yes    | Mr. Calulo  | Yes | Ms. Nathans | Yes | Mr. Wolkow    |
| Absent | Mr. Casey   | Yes | Mr. Reaves  | Yes | Ms. Stevinson |

- L.17 Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve Addendum item L.17.

Whereas, a Notice of Initial Determination of Ineligibility was duly provided to the Family #0002 discussed in closed session this evening; and



**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 17, 2022  
7:00 p.m**

Whereas, the said Family #0002 requested a hearing before the Board; and  
Whereas, the request for a hearing was granted and the hearing was conducted this evening, the Family #0002 appearing with and represented by their attorney; and  
Whereas, the Board has carefully considered the information and circumstances regarding this matter;

Now, therefore, be it hereby resolved, that the Board directs the Superintendent to issue a Notice of Final Ineligibility to the Family #0002 conditioned on the parents allowing the child to continue as a tuition student as of February 1, 2022 at the approved tuition rate per month, in accordance with the provisions of N.J.A.C. 6A:22-4.2.

Motion to approve **Item L.17** moved by Mr. Wickizer, seconded by Ms. Lamiera

|        |             |     |             |     |               |
|--------|-------------|-----|-------------|-----|---------------|
| Yes    | Ms. Biedron | Yes | Ms. Lamiera | Yes | Mr. Wickizer  |
| Yes    | Mr. Calulo  | Yes | Ms. Nathans | Yes | Mr. Wolkow    |
| Absent | Mr. Casey   | Yes | Mr. Reaves  | Yes | Ms. Stevinson |

**M. Public Questions/Comments**

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- None

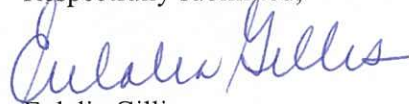
**N. Adjournment**

Motion to adjourn the Public Session at 8:55 p.m. moved by Mr. Wickizer, seconded by Ms. Nathans  
Carried as follows: Yes: (8); No: (0); Abstain: (0)

**NEXT MEETING(S) SCHEDULED FOR:**

**March 22, 2022 (Budget Adoption)  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:00 PM**

Respectfully submitted,

  
Eulalia Gillis  
Board Secretary

